

JESSICA GORSKI ♦ MUSIC STUDIO

LESSON POLICY AGREEMENT SEPTEMBER 2019-JUNE 2020

NEW STUDENTS/ UNENROLLED

EVALUATION LESSON

New students are encouraged to take a 30-minute evaluation lesson prior to purchasing a lesson package. An evaluation lesson will assess the student's current skill level, goals desired, and how well we work together.

Fee: \$30

This fee is due at the first lesson.

I accept cash, check, PayPal, Venmo and Zelle/Chase QuickPay for this service.

NEW STUDENT LESSON PACKAGE

New students have the option to purchase an introductory 6-lesson package.

ALL 6 LESSONS ARE TO BE COMPLETED WITHIN 60 DAYS OF THE START DATE.

45-minute lessons: \$270

60-minute lessons: \$390

This fee is due upon booking of a time slot.

I accept cash, check, PayPal, Venmo and Zelle/Chase QuickPay for this service.

SINGLE LESSON RATE:

Purchasing individual lessons is ideal for students seeking coaching on upcoming auditions or adjudications who are not a regular member of my studio. Ideally, the music is already selected, or a choice of pieces that the student already knows is available for consult.

\$120 for 90 minutes

This does not include associated accompanist costs if an accompanist is required

- Cancellation with less than 48 HOURS NOTICE: The student is responsible for the full fee.
- Cancellation with less than 1 week notice: The student is responsible for ½ the lesson fee.
- **Cancellation requires 1 week notice to forgo a cancellation fee.**

Customers are required to put a credit card on file when booking this type of lesson. Your card will be charged at the time of the lesson, or when a late cancellation is made, as described above.

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MONTHLY TUITION AGREEMENT:

\$220 for 45 minute lessons

\$294 for 60 minute lessons

\$367 for 75 minute lessons

\$440 for 90 minute lessons

Guardian/student
initials

Tuition is a flat fee paid monthly to reserve a regular weekly lesson slot with Jessica.

- Tuition is for ENROLLMENT, not attendance of lessons. There will not be refunds or discounts granted for missed lessons.

I agree to enroll for weekly lessons and I understand I am reserving a regular lesson time. _____

Monthly tuition runs from September through June. There is a minimum one-month enrollment period.

- Most months have 4 lessons, but occasionally there will be 5 lessons in a month. These “extra” lessons will cover the months where there are only 2 or 3 lessons in a month, which happens due to holidays, etc. For example, students enrolled continuously from September through June will have 40 lesson slots reserved (averaging 4 per month).

I agree to be enrolled for a minimum of one month. _____

One month’s notice is required to withdraw from enrollment, including planned extended vacations.

- Email Jessica at Jessica.M.Gorski@gmail.com to inform her you’d like to withdraw from lessons. She will send a confirmation email upon receipt.
- Once you inform me you wish to discontinue lessons, your time slot the following month will be made available to waitlisted students. This is true even if you wish to just take a “break” from regular lessons but do not continue paying monthly tuition.

I agree to inform Jessica one month prior to discontinuing lessons. I understand that if I discontinue monthly enrollment, my lesson slot may not be available if I would like to come back to regular lessons. _____

Tuition is to be paid by the 20th of every month for the following month’s lessons.

- Customers must leave a card on file which will be automatically billed on the 20th of every month.
- A \$15 late fee will be added to accounts for “chargeback” credit card payments or payments that are more than 48 hours late due to card expiration or any other reason.

I agree to leave a card on file that will be charged if I have not paid next month’s tuition by the 20th of the preceding month. I will keep my card information up to date. _____

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Customers are responsible for extra performance costs such as sheet music, recital fees, accompanists, competition costs, etc.

- Sheet music or music books will typically cost between \$30-\$60 for the year. Students are responsible for acquiring their own music. Jessica can purchase music on behalf of students if they prefer. There will be a 3% acquisition charge added to the cost of the books. Book costs will be added to the following month's tuition.
- The NATS competition requires the fee to be paid directly to the music teacher (Jessica). If you opt to compete in NATS, your registration fee will be charged to your account on the days processed (TBD).

Yes / **No** **I wish for Jessica to purchase music on my behalf for a 3% service charge.**

I agree to cover all associated performance and book costs.

Make-up Policy

- Make-ups for missed lessons are subject to teacher availability and are NOT guaranteed.
- If you cancel your lesson with **at least 48 hours' notice**, you can request a "make-up credit." Your lesson will immediately be made available to anyone requesting a "make-up lesson." Students offered a make-up credit may schedule themselves online through the studio calendar in any available lesson slot.
- Up to 3 make-up lessons can be requested per three-month period. A student account can only hold 3 make-up credits at a time.
- Make-up credits expire once a student has unenrolled and cannot be used to reduce the cost of monthly tuition or extend enrollment.
- PLEASE, PLEASE inform Jessica as soon as you are aware of a lesson conflict. This will maximize the opportunity for all students to attend as many lessons as possible.

I agree to notify Jessica of a lesson conflict as soon as possible. I understand "make-up" lessons are not guaranteed.

Sickness or Inclement Weather

- If a student has a minor sickness and is deemed well enough to attend school, please consider attending your lesson time. Often we can sing around minor colds.
- If a student CANNOT SING, BUT IS WELL ENOUGH TO ATTEND SCHOOL, consider attending your lesson time and please notify Jessica **by 10am that morning via texting 708-359-8924** so she can prepare an appropriate lesson plan.
- If a student is **unable** to attend a lesson due to serious illness, please notify Jessica **by 10am that morning by texting 708-359-8924** (the earlier the notice, the better). Jessica will send a recorded lesson plan and assignment. If the student has any recordings of their practice for the week, during the missed lesson time Jessica will review 1 recording of each piece for feedback on how to move forward. Video recordings are preferred if available. Please email recordings to Jessica.M.Gorski@gmail.com.

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- In the case of inclement weather or if Jessica is ill and cannot host lessons, lessons will be rescheduled, likely for a Friday or Saturday. If you are not able to attend a Friday or Saturday time slot, please inform Jessica and she will issue you a “make-up credit” to be used in a “make-up slot,” OR she can send you a prerecorded lesson plan and assignment if you prefer.

I agree to Jessica’s sick and inclement weather policies.

In the course of study, your teacher may need to touch you at various points on the body to illustrate proper technique (including and not limited to, upper and lower abdomen, upper and lower back, head, neck, and torso.)

I understand that touch may be part of singing lessons and I consent to this appropriate manner of touch.

Parents, legal guardians, students & visitors waive the right to any legal action for any injury sustained from the normal lesson activity or any other activity before, during, or after lesson time.

I release Jessica Gorski from any liability, including and not limited to, any pre-existing conditions that may hinder or prevent my vocal, physical, emotional, artistic, avocational or vocational progress.

By signing my name below, I acknowledge that I have read and understand all policies and procedures and agree to abide by them.

Student Name Printed: _____

Student Signature: _____

Legal Guardian Name Printed: _____

Legal Guardian Signature: _____

Date Signed: _____